

MINUTES OF MEETING BOARD OF PUBLIC WORKS, JULY 12, 1940.

The meeting of the Board of Public Works was held July 12, 1940, in the office of the Treasurer of Maryland, State Office Building, Annapolis, Maryland.

There were present:                   Herbert R. O'Connor, Governor  
  J. Millard Tawes, Comptroller  
  Hooper S. Miles, Treasurer

Mr. Walter N. Kirkman, Director of the Department of Budget and Procurement, and Mr. Wm. L. Rawls, of the law firm Marbury, Gosnell & Williams, also attended the meeting.

GENERAL BOND ISSUE OF 1939 - August 15th, 1940 Installment:

The Board proceeded to open proposals for the purchase of \$1,173,000.00 General Bond Issue of 1939, Issue of August 15th, 1940, in accordance with advertisements appearing in the Baltimore Sun and the Baltimore News-Post of June 24th and 28th and July 1st and 5th, 1940, and the Bond Buyer and The Wall Street Journal of June 26th, 1940, as follows:

STATE OF MARYLAND  
TREASURY DEPARTMENT

\$1,173,00.00 "GENERAL BOND ISSUE OF 1939"

Annapolis, Md.

Pursuant to Chapter 756 of the Acts of the General Assembly of Maryland, Session of 1939, providing for the issue of the Certificates of Indebtedness herein mentioned and described, and pursuant also to a resolution of the Board of Public Works of Maryland passed on the 24th day of May, 1940, and on file and open to inspection in the office of the said Board in Annapolis, Md., the Treasurer of the State of Maryland will receive bids or proposals for Certificates of Indebtedness of the State of Maryland as follows:

\$1,173,000.00 CERTIFICATES OF INDEBTEDNESS KNOWN AS  
"GENERAL BOND ISSUE OF 1939".

Said Certificates of Indebtedness will all be dated August 15th, 1940. The bidders are requested to indicate in their bids the rate of interest to be paid on the bonds, on which rate their bids are to be based and submitted. The rate named must be a multiple of one-fourth of one per centum, the interest to be payable semi-annually on the 15th days of February and August, respectively, during the continuance of said loan, and all bids shall be based on an offering to pay not less than par for the bonds. The principal of said loan will be payable upon the Serial Annuity Plan, as more fully set forth in said Act of 1939, Chapter 756, as follows:

GENERAL BOND ISSUE OF 1939

<u>Series</u>	<u>Amount</u>	<u>Redeemable</u>
"AA"	\$70,000.00	August 15, 1943
"BB"	72,000.00	August 15, 1944
"CC"	74,000.00	August 15, 1945
"DD"	78,000.00	August 15, 1946
"EE"	82,000.00	August 15, 1947
"FF"	86,000.00	August 15, 1948
"GG"	90,000.00	August 15, 1949
"HH"	94,000.00	August 15, 1950
"II"	98,000.00	August 15, 1951
"JJ"	102,000.00	August 15, 1952
"KK"	106,000.00	August 15, 1953
"LL"	110,000.00	August 15, 1954
"MM"	111,000.00	August 15, 1955

The said Certificates of Indebtedness will be of the denomination of \$1,000 each, subject to registration as to principal, and all will be issued with interest coupons attached.

This loan and the interest payable thereon is exempt from the Federal Income Tax and from State, County and Municipal taxation in the State of Maryland.

The said bids or proposals must be delivered to the Treasurer of the State, at HIS OFFICE IN ANNAPOLIS, MD., before 12 o'clock, noon, on

FRIDAY, JULY 12th, 1940.

Each bid must be for cash on delivery and must be inclosed in a sealed envelope addressed on the outside "Proposal for General Bond Issue of 1939". Each bid must be accompanied by a certified check upon some responsible banking institution, drawn to the order of the Treasurer of Maryland, for five per cent of the par value of the amount bid for. All bids or proposals will be opened at 12 o'clock, noon, on Friday, July 12th, 1940, in the presence of the undersigned.

On the opening of said proposals as many of said Certificates of Indebtedness as have been bid for, not exceeding, however, the amount for which proposals are invited, may be awarded by the Governor, the Comptroller of the Treasury and the Treasurer, or a majority of them to the highest responsible bidder or bidders therefor for cash, and if two or more responsible bidders have made the same bid and such bid is the highest and the certificates so bid for by such highest responsible bidders are in excess of the whole amount of certificates as offered for sale then such Certificates of Indebtedness may be awarded in a ratable proportion to such responsible bidders bidding the same price.

The undersigned may, in their discretion, accept one bid for all of said loan or separate bids for parts of said loan as may produce the largest amount, and they may, in their discretion, accept bids which may be for parts of said loan, but are not for all, and they reserve the right, in their discretion, to reject all bids or any bids.

The Certificates of Indebtedness awarded will be delivered to the successful bidder or bidders upon receipt of the amount of the successful bid or bids and any accrued interest due on Thursday, August 15th, 1940, AT THE OFFICE OF THE STATE TREASURER, Annapolis, Md.

Bidders are referred to the said Chapter 756 of the Acts of the General Assembly of 1939 as containing the full terms and provisions of this loan.

It is one of the terms of this offering that the bonds when issued will be the legal and valid binding obligations of the State. The opinion of the Attorney General of Maryland and the opinion of Marbury, Gosnell and Williams to this effect will be delivered to the successful bidder. Bidders may, if they wish, make the legality and validity of the bonds one of the terms of the bid by making the bid "subject to legality" or using any equivalent form of expression, but without leaving this question to the decision of the bidders or their counsel. All bids conditioned upon the approval of bidders or counsel, whether named or unnamed, will be treated as conditional bids and rejected unless the condition is waived by the bidder to the satisfaction of the Board before the award has been made.

HERBERT R. O'CONOR, Governor  
J. MILLARD TAWES, Comptroller of  
the Treasury  
HOOPER S. MILES, Treasurer

The Board proceeded to open bids which were received, as follows:

BANKERS TRUST COMPANY  
16 Wall Street  
New York

July 12, 1940

The Honorable Hooper S. Miles, Treasurer  
State of Maryland  
Annapolis, Maryland

Sir:

For all but no part of the following described, legally issued, properly executed direct general obligations of the State of Maryland, namely \$1,173,000 "General Bond Issue of 1939" Certificates of Indebtedness, to be dated August 15, 1940 to bear interest at the rate of one and one-half per centum ( $1\frac{1}{2}\%$ ) per annum to mature as follows:

<u>Amount</u>	<u>Series</u>	<u>Maturity</u>
\$70,000	"AA"	August 15, 1943
72,000	"BB"	August 15, 1944
74,000	"CC"	August 15, 1945
78,000	"DD"	August 15, 1946
82,000	"EE"	August 15, 1947
86,000	"FF"	August 15, 1948
90,000	"GG"	August 15, 1949
94,000	"HH"	August 15, 1950
98,000	"II"	August 15, 1951
102,000	"JJ"	August 15, 1952
106,000	"KK"	August 15, 1953
110,000	"LL"	August 15, 1954
111,000	"MM"	August 15, 1955

without option of prior payment, to be in coupon form in the denomination of \$1,000, registerable as to principal only, principal and semi-annual interest (February 15 and August 15) payable in Baltimore, Maryland and as further described in the official notice of sale signed, Herbert R. O'Connor, Governor; J. Millard Tawes, Comptroller of the Treasury and Hooper S. Miles, Treasurer,

we will pay the sum of \$1,187,895.93 or \$101.2699 for each \$100 par value of certificates and accrued interest from date of certificates to date of delivery to us.

This bid is made subject to our being furnished without expense to us, at the time of the delivery of these certificates, legal opinions of the Attorney General of the State of Maryland and Messrs. Marbury, Gosnell and Williams, approving the validity of the certificates.

As evidence of our good faith in bidding, we enclose certified check in the amount of \$58,650 payable to the order of "The Treasurer of Maryland". If this proposal is accepted, this check is to be retained as part payment of the above mentioned \$1,173,000 Certificates of Indebtedness; otherwise it is to be returned immediately to our representative.

This bid is for immediate acceptance.

Very truly yours,  
BANKERS TRUST COMPANY  
Glore Forgan & Co.  
Union Securities Corp.  
Robert Garrett & Sons  
G. M.-P. Murphay & Co.  
by Bankers Trust Company  
E. F. Dunstan  
Vice President

EFD:FFS 4  
Enc.

7-12-40

ALEX. BROWN & SONS  
Baltimore, Maryland

July 12, 1940

Hon. Hooper S. Miles  
Treasurer of the State of Maryland  
Annapolis, Maryland

Dear Sir: For all but not for any part of \$1,173,000 STATE OF

MARYLAND CERTIFICATES OF INDEBTEDNESS KNOWN AS "GENERAL BOND ISSUE OF 1939", to bear interest at the rate of  $1\frac{1}{2}\%$  per annum, to be dated August 15, 1940, and to mature serially on August 15 from \$70,000 in 1943 to \$111,000 in 1955, both inclusive, without option of prior payment, all as more particularly described in the attached Notice of Sale, which is hereby made a part of this bid, bids for which are to be received by you until 12 o'clock, noon, Friday, July 12, 1940, we hereby bid, subject to the favorable legal opinion of the Attorney General of Maryland and Messrs. Marbury, Gosnell, and Williams, at the rate of \$100.63 and accrued interest to date of delivery per \$100. principal amount thereof. We enclose certified check in the amount of \$58,650.00, which covers your requirement.

Yours very truly,  
ALEX. BROWN & SONS  
The Chase National Bank of  
The City of New York  
By: Alex. Brown & Sons.

CHEMICAL BANK & TRUST COMPANY  
165 Broadway, New York

July 10, 1940

Mr. Hooper S. Miles, Treasurer  
State of Maryland  
Annapolis, Maryland

Dear Sir:

For all or none of the following described, legally issued, properly executed, general obligations of the State of Maryland, namely,

\$1,173,000 CERTIFICATES OF INDEBTEDNESS KNOWN AS "GENERAL BOND ISSUE OF 1939" Dated August 15, 1940

<u>Series</u>	<u>Amounts</u>	<u>Maturities</u>
"AA"	\$70,000	August 15, 1943
"BB"	72,000	August 15, 1944
"CC"	74,000	August 15, 1945
"DD"	78,000	August 15, 1946
"EE"	82,000	August 15, 1947
"FF"	86,000	August 15, 1948
"GG"	90,000	August 15, 1949
"HH"	94,000	August 15, 1950
"II"	98,000	August 15, 1951
"JJ"	102,000	August 15, 1952
"KK"	106,000	August 15, 1953
"LL"	110,000	August 15, 1954
"MM"	111,000	August 15, 1955

to be in coupon form, in the denomination of \$1,000 subject to registration as to principal; principal and semi-annual interest (February 15th and August 15th) payable in Baltimore, Maryland, in lawful money, the successful bidder to be furnished with the unqualified approving opinions of the Attorney General of the State of Maryland and Messrs. Marbury, Gosnell & Williams, to the effect that these certificates of indebtedness are general obligations of the State of Maryland for which the full faith and credit of the State are pledged, all as set forth in the notice of sale attached hereto and made a part of this bid;

We will pay par(\$1,173,000) and accrued interest to delivery date, plus a premium of \$11,847.30 for the \$1,173,000 Certificates of Indebtedness

bearing interest at the rate of  $1\frac{1}{2}\%$ .

As evidence of our good faith we are attaching hereto certified check for \$58,650 to the order of "Treasurer of Maryland", being the 5% deposit required; these funds to be retained by you as part payment of the purchase price in the event we are the successful bidder, otherwise to be returned forthwith.

Very truly yours,  
CHEMICAL BANK & TRUST COMPANY  
Kean, Taylor & Co.  
R. L. Day & Co.  
E. H. Rollins & Sons, Inc.  
By Chemical Bank & Trust Co.  
E. E. Williams  
Assistant Vice President

ECW:DK  
Encl.

FIRST NATIONAL BANK  
Baltimore, Md.

July 12, 1940

The Honorable Hooper S. Miles, Treasurer  
State of Maryland  
Annapolis, Maryland

Dear Sir:

For certain Certificates of Indebtedness of the State of Maryland, namely \$1,173,000.00 Certificates of Indebtedness Known as "General Bond Issue of 1939", more fully described in the attached advertisement, which is part of this proposal, we respectfully bid you

\$101.49

for each One Hundred Dollars par value, and accrued interest to the date of delivery, for all or none of the \$1,173,000.00 par value of Certificates, to bear coupons for Interest at the rate of One and One-Half ( $1\frac{1}{2}\%$ ) Per Centum per annum.

As evidence of good faith, we enclose herewith certified check in the amount of \$58,650.00, drawn to the order of the Treasurer of Maryland, being five per cent of the par value bid for.

Respectfully yours,  
First National Bank of the City of N.Y.  
R.W. Pressprich & Co., N.Y.  
Mercantile-Commerce Bank & Trust Co.,  
St. Louis  
FIRST NATIONAL BANK OF BALTIMORE  
By First National Bank of Baltimore  
J. D. Harrison, Vice President

THE FIRST NATIONAL BANK OF CHICAGO  
Chicago

July 9, 1940

Honorable Hooper S. Miles  
Treasurer, State of Maryland  
Annapolis, Maryland

Dear Sir:

For not less than all of \$1,173,000 STATE OF MARYLAND, General Obligation Certificates of Indebtedness, known as General Bond Issue of 1939, to be dated August 15, 1940, to be in denomination of \$1,000.00 each, to bear interest at the rate of  $1\frac{1}{2}\%$  per annum, said interest payable semi-annually on February 15th and August 15th in each year, maturing without option of prior payment as follows:

<u>Series</u>	<u>Amount</u>	<u>Redeemable</u>
"AA"	\$70,000.00	August 15, 1943
"BB"	72,000.00	August 15, 1944
"CC"	74,000.00	August 15, 1945
"DD"	78,000.00	August 15, 1946
"EE"	82,000.00	August 15, 1947
"FF"	86,000.00	August 15, 1948
"GG"	90,000.00	August 15, 1949
"HH"	94,000.00	August 15, 1950
"II"	98,000.00	August 15, 1951
"JJ"	102,000.00	August 15, 1952
"KK"	106,000.00	August 15, 1953
"LL"	110,000.00	August 15, 1954
"MM"	111,000.00	August 15, 1955,

said Certificates of Indebtedness to be the legal and valid binding obligations of the State of Maryland, payable from ad valorem taxes which may be levied against all of the taxable property located therein, all in accordance with your published notice of sale, and further, subject to there being no litigation threatened or pending affecting the validity of these certificates, we will pay you the par value thereof and accrued interest to date of delivery of the Certificates of Indebtedness to us, plus a premium of \$16,386.00, or a total principal amount of (\$1,189,386.1) One Million, one hundred eighty-nine thousand, three hundred eighty-six dollars and no cents.

This bid is made subject to our being furnished upon delivery of the Certificates of Indebtedness with a full certified transcript of the proceedings evidencing the legality of the issue, together with the approving opinion of the Attorney General of the State of Maryland, and the final approving opinion of Marbury, Gosnell and Williams, Attorneys, Baltimore, Maryland.

As evidence of our good faith, we enclose herewith a certified check in the sum of \$58,650.00, same to be returned to us immediately in the event we are not the successful bidders.

This bid is made for immediate acceptance only and for as prompt delivery of the Certificates of Indebtedness as they can be conveniently prepared and executed, but not later than August 19, 1940.

Very truly yours,  
THE FIRST NATIONAL BANK OF CHICAGO,  
George B. Wendt, Asst. Cashier

The above proposition is hereby  
accepted in accordance with the  
terms outlined therein:

HALSEY, STUART & CO., INC.  
35 Wall Street, New York, N.Y.

July 12, 1940

Hon. Hooper S. Miles, Treasurer  
State of Maryland  
Annapolis, Maryland

Dear Sir:

For One Million One Hundred Seventy Three Thousand Dollars (\$1,173,000) STATE OF MARYLAND, CERTIFICATES OF INDEBTEDNESS, known as "General Bond Issue of 1939", offered for sale Friday, July 12, 1940, at 12 o'clock noon Eastern Standard Time, which Certificates represent legal and binding obligations of the State of Maryland for the payment of which the full faith and credit of the State are pledged, to be issued in coupon form in the denomination of \$1,000 registerable as to principal only, principal and semi-annual interest, February 15 and August 15, payable in Baltimore, Maryland, Certificates to be dated August 15, 1940 and to mature without option of prior payment as follows:

\$70,000 due August 15, 1943	
72,000 " August 15, 1944	\$94,000 due August 15, 1950
74,000 " August 15, 1945	98,000 " August 15, 1951
78,000 " August 15, 1946	102,000 " August 15, 1952
82,000 " August 15, 1947	106,000 " August 15, 1953
86,000 " August 15, 1948	110,000 " August 15, 1954
90,000 " August 15, 1949	111,000 " August 15, 1954

and in all other respects as set forth in the official notice of sale, we bid Par and accrued interest to date of delivery plus a premium of \$15,905.88 for Certificates bearing interest at the rate of 1.50 per centum per annum. (101.356)

It is understood that the Certificates will be delivered to us accompanied by the unqualified approving opinion of the Attorney General of the State of Maryland and the opinion of Messrs. Marbury, Gosnell & Williams whose opinions will be furnished by the State.

We are enclosing herewith our good faith check in the amount of \$58,650 to be held by you pending the fulfillment of our contract if we are the successful bidder. If we are not successful, please return our check immediately.

Respectfully submitted,  
 HALSEY, STUART & CO. INC.  
~~Blair & Co., Inc.~~  
 Ladenburg, Thalmann & Co.  
 Hemphill, Noyes & Co.  
 Adams, McEntee & Co., Inc.  
 B. J. VanIngen & Co., Inc.  
 Starkweather & Company  
 Stern Brothers & Company  
 By Halsey, Stuart & Co., Inc.  
 35 Wall Street, New York, N.Y.

HARRIMAN RIPLEY & CO.  
 63 Wall Street, New York

July 12th, 1940

Hon. Hooper S. Miles, Treasurer  
 State of Maryland  
 Annapolis, Maryland

Dear Sir:

For all but no part of -  
 \$1,173,000 STATE OF MARYLAND, Certificates of Indebtedness  
 "General Bond Issue of 1939"

bearing interest at the rate of 1 1/2% per annum

Dated August 15, 1940

Maturing, without option of prior payment, August 15 as follows:

Series	Amount	Maturity
AA	\$70,000	1943
BB	72,000	1944
CC	74,000	1945
DD	78,000	1946
EE	82,000	1947
FF	86,000	1948
GG	90,000	1949
HH	94,000	1950
II	98,000	1951
JJ	102,000	1952
KK	106,000	1953
LL	110,000	1954
MM	111,000	1955

Coupon Certificates \$1,000 denomination, registerable as to principal Principal and semi-annual interest, February 15 and August 15, payable in lawful money of the United States of America at Baltimore, Maryland This loan and the interest payable thereon is exempt from the Federal income tax and from State, County and Municipal taxation in the State of Maryland

we will pay 100.9599% and accrued interest to date of delivery, which is equivalent to par and accrued interest plus a premium of \$11,259.63.

This bid is made with the understanding that prior to the delivery of the Certificates to us we will be furnished with a duplicate original copy of the unqualified opinion of the Attorney General of the State of Maryland and of Messrs. Marbury, Gosnell & Williams, to the effect that these Certificates of Indebtedness are legal and binding obligations of the State of Maryland, payable, principal and interest, from ad valorem taxes which may be levied against all of the taxable property therein, without limitation as to rate or amount.

In accordance with the Notice of Sale and our bid, we enclose certified check for \$58,650, being 5% of the par value of the amount of Certificates bid for, and would appreciate your returning this check should the Certificates not be awarded to us.

Very truly yours,  
HARRIMAN RIPLEY & CO., INCORPORATED  
First Boston Corporation  
Harris Trust & Savings Bank  
By Harriman Ripley & Co., Incorporated  
(Joint Account Manager)  
By: E. D. Smith, Vice-President

EDS:CM  
Enc-

KAISER & CO.  
40 Wall Street, New York

July 11, 1940

Hooper S. Miles, Esq.,  
State Treasurer  
Annapolis, Maryland

Dear Sir:

For all, but not for any part less than all, of \$1,173,000 par value, legally issued, State of Maryland Bonds, as described in your Notice of Sale, dated August 15, 1940 and maturing August 15, 1943-55 inclusive, we bid you, for prompt acceptance, the sum of par and accrued interest to date of delivery, together with a premium of Twelve Thousand Five Hundred and Forty Eight Dollars (\$12,548.-) provided the bonds bear interest at the rate of One and one-half per centum (1½) per annum.

Enclosed is our good faith check in the sum of \$58,650.00

The foregoing bid is subject to the approval of these bonds in every particular by Messrs. Marbury, Gosnell and Williams and the approval of the Attorney General of Maryland, whose legal opinions, in accordance with your Notice of Sale, are to be furnished to the successful bidder without additional charge.

Respectfully submitted,  
KAISER & CO.  
Paul H. Davis & Co.  
Otis & Co.  
Chace, Whiteside & Symonds, Inc.  
Granbery, Marache & Lord  
Martin, Burns & Corbett, Inc.  
By Kaiser & Co.  
William P. King

WPK mp

LAZARD FRERES & CO.  
120 Broadway, New York

July 12, 1940

Mr. Hooper S. Miles  
State Treasurer  
Annapolis, Maryland

Dear Sir:

We offer to purchase, subject to the provisions of the official notice of sale, which notice is hereby made a part of this bid, \$1,173,000 Certificates of Indebtedness of the State of Maryland, known as "General Bond Issue of 1939". These Certificates as more fully described in the official notice of sale mentioned above are to mature and bear interest as follows:

	<u>Rate of Interest</u>
\$70,000 August 15, 1943	1 $\frac{1}{2}$ %
72,000 August 15, 1944	1 $\frac{1}{2}$ %
74,000 August 15, 1945	1 $\frac{1}{2}$ %
78,000 August 15, 1946	1 $\frac{1}{2}$ %
82,000 August 15, 1947	1 $\frac{1}{2}$ %
86,000 August 15, 1948	1 $\frac{1}{2}$ %
90,000 August 15, 1949	1 $\frac{1}{2}$ %
94,000 August 15, 1950	1 $\frac{1}{2}$ %
98,000 August 15, 1951	1 $\frac{1}{4}$ %
102,000 August 15, 1952	1 $\frac{1}{4}$ %
106,000 August 15, 1953	1 $\frac{1}{4}$ %
110,000 August 15, 1954	1 $\frac{1}{4}$ %
111,000 August 15, 1955	1 $\frac{1}{4}$ %

For all but no part of the above described Certificates of Indebtedness, we will pay One million one seventy four thousand four hundred seventy-seven and 98/100 - - - - - Dollars (\$1,174,477.98) and in addition there-to accrued interest to the date of delivery.

Prior to delivery and payment of the same, you are to furnish us with the approving opinion of the Attorney General of the State of Maryland and the opinion of Messrs. Marbury, Gosnell & Williams, certifying that said Certificates of Indebtedness have been legally issued and constitute general and valid binding obligations of the State of Maryland.

We are enclosing a duly certified check payable to the order of the Treasurer of the State of Maryland, in the amount of \$58,650. which check is to be returned to us if this bid is not accepted, otherwise to be held by the State of Maryland until delivery of the Certificates of Indebtedness and to be retained as and for liquidated damages in case we fail to take up and pay for said Certificates of Indebtedness in accordance with the terms of this bid.

WHS:df

Representing:

Lazard Freres & Co.

Equitable Securities Corp.

Tucker, Anthony & Co.

Edward Lowber Stokes & Co.

Lehman Bros.

Very truly yours,  
per pro LAZARD FRERES & CO.  
Randolph P. Compton

C. F. Childs and Co.

Charles Clark & Co.

F. W. Craigie & Co.

MACKUBIN, LEGG & COMPANY

Redwood and South Sts., Baltimore

July 12, 1940

Treasurer of the State of Maryland,  
Annapolis, Maryland

Dear Sir:

Referring to your request for sealed bids for

\$1,173,000 Certificates of Indebtedness known as  
"General Bond Issue of 1939"

to be dated August 15th, 1940 and due serially August 15th, 1943 to 1955, inclusive, more particularly described in the attached advertisement, which is made a part of this bid:

For all, but not for any part thereof, bearing interest at the rate of 1.50 %, we hereby offer to pay you \$100.80 and accrued interest from date of bonds to date of delivery for each \$100.00 par value thereof.

This bid is made with the understanding that the bonds are the direct obligations of the State of Maryland, the full faith, credit and taxing power of which is pledged for the payment of both principal and interest and that the bonds are legally and validly issued and sold.

As evidence of good faith, we enclose certified check for \$58,650, this check to be used in part payment of the bonds in case our bid is accepted;

7-12-40

otherwise to be returned to us promptly.

Very truly yours,  
Phelps, Fenn & Co.  
Stone & Webster and Blodget, Inc.  
The Boatmens National Bank  
Charles K. Morris & Co., Inc.  
MACKUBIN, LEGG & COMPANY

Check enclosed.

MERCANTILE TRUST COMPANY  
Baltimore

July 12, 1940

Hon. Hooper S. Miles, Treasurer  
State of Maryland  
Annapolis, Maryland

Dear Sir:

For all, but no part of the following described, legally issued, properly executed, direct general obligation of the State of Maryland, namely \$1,173,000. Certificates of Indebtedness, known as "General Bond Issue of 1939", to be dated August 15, 1940 and maturing August 15, 1943 to August 15, 1955, inclusive, without option of prior payment, to be in coupon form in the denomination of \$1,000., registerable as to principal only, semi-annual interest payable February 15 and August 15, and as further described in official notice of sale signed by Herbert R. O'Connor, Governor, J. Millard Tawes, Comptroller of the Treasury and Hooper S. Miles, Treasurer, we bid the sum of \$101.4199 and accrued interest for each \$100. Certificate to date of delivery thereof, for bonds bearing 1 $\frac{1}{2}$ % interest.

It is understood that we shall be furnished, without expense to us, at time of or prior to the delivery of these certificates, satisfactory legal opinion of the Attorney General of the State of Maryland, approve the validity of the certificates, together with certified papers examined by him, also the approving opinion of Messrs. Marbury, Gosnell & Williams, attorneys of Baltimore, Maryland.

As evidence of our good faith in bidding, we enclose certified check in amount of \$58,650.00 payable to the order of the Treasurer of Maryland. If this proposal is accepted, this check is to be retained as part payment for the above \$1,173,000. Certificates, otherwise it is to be returned immediately to us.

This bid is made for immediate acceptance.

Yours very truly,  
MERCANTILE TRUST COMPANY OF BALTIMORE  
Kidder, Peabody & Co., N.Y., N.Y.  
The Northern Trust Co., Chicago, Ill.  
Baker, Watts & Co., Baltimore  
Stein Bros. & Boyce, Baltimore  
By Mercantile Trust Company of Baltimore  
J. R. Crunkleton, Asst. Treas.

S

THE NATIONAL CITY BANK  
New York

July 12, 1940

Hon. Hooper S. Miles, Treasurer  
State of Maryland  
Annapolis, Maryland

Dear Sir:

For all but no part of the following described, legally issued, properly executed, general obligations of the State of Maryland, namely \$1,173,000 Certificates of Indebtedness, known as "General Bond Issue of 1939", offered for sale July 12, 1940, to be dated August 15, 1940 to be in coupon form in denomination of \$1,000, to bear interest at the rate of one and one-half (1 $\frac{1}{2}$ ) per centum per annum, payable semi-annually February 15 and August 15, to mature without option of prior payment

\$70,000 on August 15, 1943	94,000 on August 15, 1950
72,000 on August 15, 1944	98,000 on August 15, 1951
74,000 on August 15, 1945	102,000 on August 15, 1952
78,000 on August 15, 1946	106,000 on August 15, 1953
82,000 on August 15, 1947	110,000 on August 15, 1954
86,000 on August 15, 1948	111,000 on August 15, 1955
90,000 on August 15, 1949	

as warranted and described in the official notice of sale which is hereby made a part of this bid, we will pay \$1,188,835.50 equivalent to \$101.35 for each \$100 par value of Certificates of Indebtedness, and accrued interest from the date of the Certificates to the date of delivery.

This bid is subject to our being furnished, without cost to us, at the time of or prior to the delivery of the Certificates of Indebtedness, with the satisfactory unqualified opinions of the Attorney General of the State of Maryland and Marbury, Gosnell and Williams approving the legality of the issue; also with copy of the record of proceedings and other certified papers examined by them.

As evidence of our good faith in bidding, there is enclosed a check for \$58,650 drawn to the order of "Treasurer of Maryland," which check is to be retained as partial payment for the total price named herein if we are awarded the bonds, or returned immediately if our bid is not accepted.

This bid is for immediate acceptance.

Very truly yours,  
 THE NATIONAL CITY BANK OF NEW YORK  
 Blyth & Co., Inc.  
 Geo. B. Gibbons & Co., Inc.  
 Roosevelt & Weigold, Inc.  
 Owen Daly & Co.  
 By Owen Daly & Co.

SALOMON BROS. & HUTZLER  
 60 Wall Street, New York

July 11, 1940

Mr. Hooper S. Miles  
 Treasurer of State of Maryland  
 Annapolis, Md.

Dear Sir:

In accordance with your notice of sale, copy of which we enclose herewith, we will pay One Million One Hundred eighty-eight thousand, Eight Hundred and One Dollars, (\$1,188,801.) and accrued interest for \$1,173,000 State of Maryland General Bond Issue of 1939, bearing interest at the rate of 1½% per annum payable February 15 and August 15th, dated August 15, 1940 and maturing various amounts August 15, 1943 to 1955, inclusive.

We enclose certified check for \$58,650 as required by your notice of sale.

Yours very truly,  
 SALOMON BROS. & HUTZLER  
 By William U. Beebe  
 L. F. Rothschild & Co.  
 F. S. Moseley & Co.  
 Estabrook & Co.

MF:AB

SHIELDS & COMPANY  
 44 Wall Street, New York

July 11, 1940

Mr. Hooper S. Miles, Treasurer  
 State of Maryland  
 Treasurer's Office  
 Annapolis, Md.

Dear Sir:

Subject to the provisions of the annexed notice of sale which is made a part of this bid, we offer to purchase all, but not any part of the \$1,173,000 STATE OF MARYLAND Certificates of Indebtedness, known as

"GENERAL BOND ISSUE OF 1939"

to be dated August 15, 1940 as further described in said notice, bearing interest at the rate of One and One-half (1 1/2%) per cent per annum, and to pay therefor One Hundred One, <sup>02</sup>/<sub>100</sub> Dollars (\$101.02) per \$100 par value, together with accrued interest from date of bonds to date of delivery.

We enclose herewith our certified check for \$58,650.00 to the order of "Treasurer of Maryland", being 5% of the par value of the amount bid for.

Yours very truly,

SHIELDS & COMPANY

SMITH, BARNEY & CO.  
14 Wall Street, New York

July 12, 1940

Mr. Hooper S. Miles, Treasurer  
State of Maryland  
Annapolis, Maryland

Dear Sir:

For all but no part of the following described, legally issued, property executed, direct general obligations of the State of Maryland, namely \$1,173,000 Certificates of Indebtedness known as "General Bond Issue of 1939" to bear interest at the rate of 1 <sup>1</sup>/<sub>2</sub>% per annum, to be dated August 15, 1940, to mature each August 15, as follows:

Series	Amount	Redeemable	Series	Amount	Redeemable
AA	\$70,000.00	1943	gg	\$90,000.00	1949
BB	72,000.00	1944	HH	94,000.00	1950
CC	74,000.00	1945	II	98,000.00	1951
DD	78,000.00	1946	JJ	102,000.00	1952
EE	82,000.00	1947	KK	106,000.00	1953
FF	86,000.00	1948	LL	110,000.00	1954
			MM	111,000.00	1955

all without option of prior payment, to be in coupon form in the denomination of \$1,000, registerable as to principal only, principal and semi-annual interest (February 15 and August 15) payable at Baltimore, Maryland, and as further described in the official notice of sale signed Herbert R. O'Connor, Governor, J. Millard Tawes, Comptroller of the Treasury, and Hooper S. Miles, Treasurer, we bid the sum of \$1,187,309.43 or \$101.2199 for each \$100 bond and accrued interest from date of bonds to date of delivery thereof.

It is understood that we shall be furnished, without expense to us, at time of or prior to the delivery of these Certificates, satisfactory legal opinions of the Attorney General of Maryland and Messrs. Marbury, Gosnell and Williams, Baltimore, Maryland, approving the validity of the Certificates together with certified papers examined by them.

As evidence of our good faith in bidding, we enclose certified check in the amount of \$58,650.00, payable to the order of the "Treasurer of the State of Maryland". If this proposal is accepted this check is to be retained as part payment for the above mentioned \$1,173,000 Certificates; otherwise it is to be returned immediately to us.

This bid is for immediate acceptance.

Very truly yours,  
SMITH, BARNEY & CO.  
Union Trust Company of Maryland  
First of Michigan Corporation  
Eldredge & Co., Inc.  
First National Bank of St. Paul  
By Edward C. Leber

JMM:ckm

After due consideration of the foregoing bids, and upon motion of Mr. Miles, seconded by Mr. Tawes, the Board unanimously accepted the bid of FIRST NATIONAL BANK OF BALTIMORE, and associates for the bonds.

COMMISSIONER OF MENTAL HYGIENE:

See: Leases, these minutes

COMMISSIONER OF MOTOR VEHICLES:

The secretary brought to the attention of the Board a communication from the office of the Commissioner of Motor Vehicles, in which authority was requested to write off as uncollectible a fine of \$25.00 imposed in the case of George Hagel, Jr., (Calvert County).

A report from an investigator of the office of the Commissioner of Motor Vehicles indicated that the fine was uncollectible and the request that the fine be written off was approved.

\* \* \* \* \*

The Secretary brought to the attention of the Board some correspondence between the office of the Commissioner of Motor Vehicles and the State Comptroller relative to a sale by the Commissioner of Motor Vehicles of a Packard truck, 1918, for \$50.00. This matter was brought to the attention of the Board because the approval of the Board had not been secured before the sale of the automobile.

The Board approved this sale. The Secretary stated that the Commissioner's office had been advised that in such cases it would be necessary for approval by the Board of Public Works to be secured before the sale of any State property.

COMMISSIONERS OF PRACTICAL PLUMBING:

Se: Leases, these minutes.

COMPTROLLER: - Refunds

The Board approved refunds of taxes paid in error, as follows:

Maryland Coach Company, \$47.23, overpayment of 1939 taxes occasioned by a correction having been made in the assessment made by the State Tax Commission after payment had been made of tax on the original assessment;

\* \* \* \* \*

New Hampshire Fire Insurance Company, \$1.31, tax having been paid upon an assessment which was later abated by the State Tax Commission;

\* \* \* \* \*

Federal Land Bank of Baltimore, \$400.50 and Baltimore Bank of Cooperatives, \$431.50, to refund amounts paid for recordation tax stamps and the extra fee of 50% in the case of recording of instruments in writing by these agencies prior to the time it was determined that the agencies were instrumentalities of the federal government not subject to the tax, and Madison Brown, \$1.10, recordation tax paid in error.

Of the above amounts \$55.10 is payable out of Miscellaneous Appropriations #2, Item #24, because of this much having been received by the State in error since October 1, 1939; \$778.00 is payable from the balance brought forward in the account for State Fund for Aid to the Needy for Refunds, Relief Tax Division, Item #51, because of this amount having been received by the State prior to October 1, 1939.

COURT COSTS:

The Board approved bill of Carl E. Holtz for \$7.50, covering stenographic work in the case of State of Maryland vs. Martha Rose, for the Governor and Attorney General. This payment was recommended by Judge Edward S. Delaplaine.

CHIEF

The Board approved payment of bill of the Daily Record in the amount of \$35.50, covering the cost of printing brief in the case of Buchholtz vs. Hill. This payment was recommended by The State Law Department.

The costs in both of these items to be payable out of the Contingent Fund of the Board of Public Works.

CROWNSVILLE STATE HOSPITAL:

The Secretary brought to the attention of the Board a copy of letter addressed to Crisp & Edmunds, Baltimore, the architects for the construction work at Crownsville State Hospital, written by W. R. Dulin advising of the resolution that was passed by the Brotherhood of Carpenters & Joiners of America, Local No. 1126 of Annapolis, Maryland, on June 17th, 1940 with reference to the wage scale at Annapolis for carpenters, and requesting that this wage scale of \$1.25 per hour be set in the specifications so that there would be no conflict in the scale of wages for the work when skilled labor is hired for the job at Crownsville State Hospital.

It was the opinion of the Board that there is no legal authority vested in the Board of Public Works to approve such a request and therefore no action was taken upon the request.

EASTERN SHORE STATE HOSPITAL:

The Secretary brought to the attention of the Board a communication from Dr. Charles V. Taylor, Superintendent of Eastern Shore State Hospital, requesting authority to purchase X-ray and dental equipment for use in that institution. The equipment it is desired to purchase is not new, but is in very good condition and is entirely adequate for the need for such equipment at the Hospital.

Mr. Kirkman stated that he felt the purchase, at the prices mentioned in Dr. Taylor's Letter of June 17, 1940, namely, \$2,200 for the X-ray apparatus and other necessary operating equipment and \$100 for the dental unit, was in order.

Thereupon, the Board approved Dr. Taylor's request that he be permitted to make the purchases, with payment to be made out of the funds available to the institution in the General Bond Issue of 1939.

\* \* \* \* \*

The Secretary brought to the attention of the Board another letter from Dr. Taylor, requesting authority to spend approximately \$400.00 from the funds available to the institution in the General Bond Issue of 1939, Miscellaneous Improvements, for making certain additions to the house now occupied by the farmer and to build new walls and partitions in the house formerly occupied by the engineer, so that they will be able to house the farmer and engineer on the grounds of the institution, and save the expenditure of \$20.00 per month which it has been necessary to pay outside of the institution, up to this time, for rent for these employees.

The Board approved the request of the Hospital.

\* \* \* \* \*

The Secretary brought to the attention of the Board a communication from Dr. Taylor, July 1, 1940, with a copy of an agreement which has been entered into between the Town Council of Cambridge (Maryland) and the Board of Managers of the Eastern Shore State Hospital, for the disposal of sewage from the institution, and asking that the Board consider and approve the agreement.

In view of the fact that the arrangement for the disposal of the sewage was recommended by the Engineer of the State Health Department and the agreement, as to form, had been approved by The State Law Department, and the agreement was the termination of negotiations which had been carried on for some months between the institution and the Town Council, and the conditions of the agreement seemed very favorable to the State, the agreement was approved by the Board.

HALL OF RECORDS:

See last item of these minutes.

MARYLAND STATE EMPLOYMENT SERVICE:

The Secretary brought to the attention of the Board a communication from I. A. Savage, 2594 Druid Park Drive, Baltimore, requesting that he be authorized to place a cigar and confectionary stand in the Maryland State Employment Service located at Lombard & Hopkins Place, Baltimore City, in return for which Mr. Savage would be willing to pay a reasonable rental.

The Board decided that it could not entertain any proposal for the rental of any space in State agencies for such purposes.

\* \* \* \* \*

The Secretary brought to the attention of the Board a communication from D. L. B. Fringer, Director of the Maryland State Employment Service, calling attention to the unusual conditions in that department in regard to working hours where it will not be possible to carry on the work of the department if the employees entitled to the benefits of the resolution passed by the Board of Public Works, June 12, 1940, setting the hours for work for State Agencies from 9 a.m. to 4 p.m. for the first five days of the week and from 9 to 12 a.m. on Saturdays.

Mr. Fringer represented to the Board that it has been necessary for the employees of his department to work longer hours than those covered by the resolution because of the fact that the Washington authorities, from whom his department receives the major portion of its administrative money, have requested the Public Employment Services in Maryland to render material assistance in the handling of workers for the Defense Program. Mr. Fringer advised his department could not take care of this work if it could not require its employees to work the necessary number of hours to do the work. The Board expressed the opinion that the hours named in the resolution were the minimum number required of State employees to work in their respective positions, and that in cases where it was necessary to work longer, the right to determine the working time rests in the hands of the heads of the various departments and institutions.

LEASES:

Mr. Kirkman took up with the Board the question of leases for offices of the Commissioners of Practical Plumbing, Old Town Bank Building, Baltimore; and, the Commissioner of Mental Hygiene, Professional Building, Baltimore.

Mr. Kirkman was instructed to have leases covering these offices prepared and submitted for approval by the Board.

\* \* \* \* \*

Mr. Kirkman took up with the Board the question of office space for the State Department of Health which has been occupying the property at 2411 N. Charles Street, Baltimore, for the past 12 years. Mr. Kirkman stated that the premises are not large enough for the work of the Department but that the owners were willing to make an addition to the building, which would provide the necessary space required, at the same rental which the State has been paying up to this time, but with the understanding that, in the future, the State would assume the taxes and certain other expenses on the property which the owners are now paying, and that a lease for ten years be made by the State.

It was suggested that in the case of any lease made by the State, the right to purchase the property at an agreed price should be given to the State. Mr. Kirkman stated that he would get further information and bring the matter to the attention of the Board at a later meeting.

MARYLAND STATE POLICE:

The Secretary brought to the attention of the Board the fact that remittances had been received by the State Comptroller from the Maryland State Police for -

\$11.11 from the sale of obsolete batteries  
20.00 from the sale of old tires.

It was stated that the sale of this property without approval having been secured from the Director of the Department of Budget and Procurement, was contrary to the resolution of the Board, passed sometime ago, relative to the procedure for the disposition of State property where it is no longer needed by the departments having custody of it.

The two sales in question were approved with the understanding that Mr. Kirkman would communicate with the Maryland State Police and advise them of the procedure to be followed in the future in disposing of any unwanted equipment.

MILITARY DEPARTMENT: - Annapolis Armory

A delegation representing The Homewood Improvement Association, Inc., Annapolis, Maryland, appeared before the Board protesting the site for the new Armory in the rear of the new State Office Building. Mr. Hammond Elliott acted as spokesman for the delegation. Mr. Elliott and others with the delegation advised the Board that the Board of County Commissioners of Anne Arundel County had passed a resolution offering to transfer a lot on West Street, formerly occupied by the Germantown School House, to the State as a site for the Armory, without cost to the State. A copy of the resolution of the County Commissioners was submitted to the Board.

The Board took no action on the offer and protest.

MISCELLANEOUS:

The Secretary brought to the attention of the Board a letter received from Mrs. Joshua Clayton, Elkton, Maryland, advising that she was the owner of some antiques which she is desirous of selling and which she thought would be of interest to the State because of the furniture having been used by Governor T. W. Veasey during his administration, about 1835.

The Board felt that it could not be interested in this furniture, especially because of the lack of funds, but thought there ought to be other interests in Annapolis which would possibly have some use for the furniture.

MORGAN STATE COLLEGE:

The Secretary brought to the attention of the Board a communication from Morgan State College in which the action of the Board of Trustees of the College was given in voting to raze the cottage as shown to be #19 on the campus layout as prepared by the Treasurer's Office. The communication from the College stated that the cottage stands in the exact site recommended by Mr. Norris, State Engineer, for a new heating plant which must be requested in the near future.

The Board felt that there was no necessity for razing the cottage until such time as the construction of new buildings required the removal of the cottage.

ROSEWOOD STATE TRAINING SCHOOL:

Dr. George A. Johns, Superintendent of Rosewood State Training School, Mr. Douglas Gorman, Treasurer, and Mr. P. B. Hopper McFeely, Secretary, for the institution, submitted to the Board tabulation of the bids received for the construction of Water Filtration Plant at the institution, which were opened at the school on June 12, 1940. It was requested that the institution be authorized to enter into a contract with the Costanza Construction Company in the amount of \$33,000.00, net bid submitted by the company for the Water Filtration Plant.

The Board approved this request, with payment to be made out of the money available to the institution in the General Bond Issue of 1939, in addition to some money to be made available out of the current operating budget of the institution.

SPRINGFIELD STATE HOSPITAL:

The Board approved the request of Springfield State Hospital that they be authorized to expend the additional sum of \$30.00 for the installation of some additional track and a switch at the meat entrance door, in connection with the refrigeration building at the institution, the work to be done by Thomas Hicks & Sons, Inc., as an addition to the contract which that company is executing at this time at the institution.

SPRING GROVE STATE HOSPITAL:

The Board approved the request of Spring Grove State Hospital that it accept one of the alternates in the bid of the contractor engaged in the construction of a building at the institution, which alternate provides for the construction of a water supply link between the Bloomsbury main and the pumps of the new storage tank, at a cost of \$1,790.00, payable out of the amount available to the institution in the General Bond Issue of 1939. This work is covered in one of the alternates submitted by the contractor, which alternate was not accepted at the time the main bid was accepted, but the institution retained the right to accept it later if there were money available for the work.

STATE ACCIDENT FUND:

The Secretary brought to the attention of the Board a communication from Mr. Hooper S. Miles, Treasurer of Maryland, advising that, in accordance with authority delegated to him by the Board sometime, he had purchased for the account -

\$250,000 U. S. Treasury 2 7/8s, due 3/15/1955-60,  
the bonds to be registered in the name of the Treasurer of Maryland, in trust for the State Accident Fund, after which they would be placed in the State's Safe Deposit Box.

Mr. Miles' report was approved and ordered filed.

STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS:

The Secretary brought to the attention of the Board some correspondence in connection with the item of Rent for the offices used by the State Board of Funeral Directors and Embalmers in the new State Office Building, Annapolis. A copy of a letter addressed to the Secretary of the State Board of Funeral Directors and Embalmers by Mr. Kirkman, under date of June 14, 1940, recites that the Board is correct in the assumption that no rent would be charged for the space occupied in the new building. There seems to have been some misunderstanding as to the terms under which the State Board of Funeral Directors and Embalmers would occupy space in the new building, and it was the opinion of the Board of Public Works that since the passage of Chapter 64 of the Act of 1939 reverts any unexpended funds of the State Board of Funeral Directors and Embalmers to the State Treasury at the end of the fiscal year, the State would be compensated for the use of the offices by the Board from the money to be reverted and that, therefore, it would not be necessary for the budget of that Board to include an item for rent or for any funds to be transferred during the course of the year to the General Treasury to specifically cover rent for the offices.

STATE BOARD OF HAIRDRESSERS AND BEAUTY CULTURISTS:

The situation as to rent for the offices used by the State Board of Hairdressers and Beauty Culturists in the new State Office Building is the same as that for the State Board of Funeral Directors and Embalmers, as indicated in these minutes in the preceding subject.

STATE DEPARTMENT OF FORESTRY:

The Secretary brought to the attention of the Board a communication from Mr. F. W. Besley, State Forester, requesting approval for the purchase of approximately 400 acres of land, in fee, at Swallow Falls, Garrett County, from the Grand Lodge of Masons of Pennsylvania and West Virginia, at an agreed price of \$5,500, payment to be made from the available funds for the acquisition of forest lands in the General Bond Issue of 1939. A copy of a letter addressed by Dr. H. C. Byrd, President of the University of Mary-

land, dated July 2, 1940 to Mr. Besley advised that the Board of Regents of the University had approved the request for the purchase of this land.

The Board approved the request of Mr. Besley for the purchase.

STATE DEPARTMENT OF HEALTH:

See: Leases, these minutes.

STATE DEPARTMENT OF PUBLIC WELFARE:

The Secretary brought to the attention of the Board a communication and statement from Mr. J. Milton Patterson, Director of the State Department of Public Welfare, covering expenditures of federal funds for Child Welfare Service for the fiscal year ending June 30, 1941.

This report was ordered filed.

STATE HOUSE: - Governor's Office

The Governor took up with the Board the question of providing air conditioning for the Governor's Office, the Clerk's Office, and the Reception Room in the Governor's suite in the State House.

Mr. Kirkman had gotten some information as to the cost of the work and stated that an estimate of \$2,250.00 from Air Conditioning, Inc., agents for the Carrie Equipment, was the lowest received, and recommended that the work be done by that company.

The Board approved the doing of the work, on the recommendation of Mr. Kirkman, payment to be made from the money available for repairs and improvements to the State House in the General Bond Issue of 1939.

STATE INDUSTRIAL ACCIDENT COMMISSION:

The Secretary brought to the attention of the Board a communication from Charles E. Moylan, Chairman of the State Industrial Accident Commission, inclosing copy of letter written by Mr. Moylan to Mr. J. Calvin Carney, attorney for Andrew J. Hopper, former employe of that Commission.

The Board took no action in the matter.

STATE ROADS COMMISSION:

The Secretary brought to the attention of the Board a deed submitted by the State Roads Commission conveying property known as "Bolingly" in Queen Anne County to the Board of County Commissioners of that county. The approval of the Board to the transfer of the property was given at a previous meeting.

The Board members agreed to execute the deed.

\* \* \* \* \*

The Secretary brought to the attention of the Board a communication from Edmund H. Johnson, Special Assistant Attorney General for the State Roads Commission, calling the attention of the Board to the fact that it was indebted to the State Roads Commission in the amount of \$114.54 in connection with some title work on the property at Bladensburg on which the Peace Cross is located.

The Board approved writing off this account, since it is a transaction between two State Agencies and there is no outside money involved.

UNIVERSITY OF MARYLAND:

The Secretary brought to the attention of the Board a letter from Dr. H. C. Byrd, President of the University of Maryland, relative to a joint meeting of the Board of Regents of the University and the Board of Public Works, suggesting July 24, 1940 as a date for the meeting.

The Board was unable to agree as to a meeting on July 24th, and deferred action on the request for a meeting until a later date.

\* \* \* \* \*

The Secretary brought to the attention of the Board a communication from Dr. H. C. Byrd, relative to the bulletin the University of Maryland received from the State Employment Commissioner's office on the subject of office hours for State Departments. Dr. Byrd complained that it would be impossible for the University of Maryland to function if the time to be spent in the work by the employees was limited to the hours from 9 a.m. to 4 p.m. on week days and 9 to 12 a.m. on Saturdays, because of the fact that the office hours at the University have been, for year; from 8:15 a. m to 4:45 p.m., with the exception of Saturday on which it has been customary for them to work from 8:15 a.m. to 12 noon.

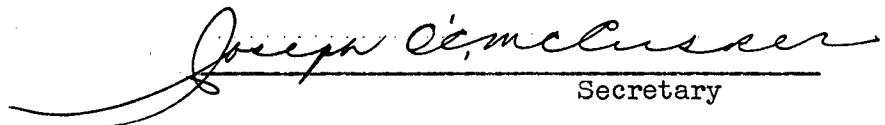
The Secretary was instructed to advise Dr. Byrd that the Board sent out the notice with the intent that all State offices should be kept open at least that number of hours, but further intended to leave it to the institutions to cover such other conditions as might be necessary to handle the work of the institutions and to establish such hours as might be necessary on each particular job.

HALL OF RECORDS:

Mr. Kirkman stated that he had been in touch with Dr. Morris Radoff, Archivist, in connection with equipment which it is desired to be purchased for the Hall of Records.

Mr. Kirkman was authorized to confer with Dr. Radoff and to arrange for the purchase of the equipment, payment of which is to be made from the money available to the Hall of Records in the General Bond Issue of 1939.

-----  
There being no further business, the meeting was adjourned.

  
Secretary